



Table Captain Tips

Recruiting Guests A personal touch really makes a difference, so include notes with your invitations and let potential guests know why **you** care about supporting Bellevue schools.

If someone is unable to attend, they can still help! Let them know they can use the RSVP card in the invitation to send a gift, or give online at www.bsfdn.org.

We can help you fill seats. If you have more than 10 guests, or need help filling a table of 10, contact us and we can connect you with supporters who need hosts.

Think about friends, business contacts, neighbors, even your dentist or realtor – we all have a strong interest in making sure Bellevue students receive the best education!

Hosting a Generous Table Ask your guests to help you reach your table goal. We ask guests to consider a gift of \$200 or more at the luncheon, to raise at least \$2000 per table. How much did your table raise last year? What's your goal this year? Let your guests know!

Every \$1000 gift given at the luncheon will be matched by Angel donors. Let your guests know it's a great way to double their personal \$1000 gift!

Generous sponsors underwrite the luncheon, so 100% of donations go directly to support excellence in education.

Encourage your guests to bring their employer's matching gift form to the luncheon; it's an easy way to increase support.

Enjoying Spring for Schools Consider decorating your table with your school colors, bringing small gifts or making namecards for each guest. Nothing too fancy, just a warm personal touch!

Arrive at 11:15 am so you have time to greet and chat with your guests.

If you don't know everyone at your table, introduce yourself and welcome newcomers. Encourage guests to view the displays of student work if they have time.

Thank You! BSF will thank your guests for their generosity, but the personal touch of a note, call or email from you goes a long way. Help us thank your guests for helping students!

Transforming Education. Supporting Students.